



Journal

Industrial Development Board

Fifty-first session

Vienna, 3-6 July 2023

No. 1

SCHEDULE OF MEETINGS¹

MONDAY, 3 JULY 2023

10 a.m. – 12.00 noon	1st plenary meeting Opening of the session Item 1: Election of officers Item 2: Adoption of the agenda <i>Opening Statement of the Director General</i> Item 3: Annual report of the Director General for 2022	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
12 p.m.	Meeting of the Bureau of the Industrial Development Board	M-4 (M-building, 1 st floor)
3–6 p.m.	2nd plenary meeting Item 3: Annual report of the Director General for 2022 (<i>continued</i>) Item 5: Programme and budgets, 2024–2025	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
6 p.m.	<i>Informal consultations (1st meeting)</i>	M-3 (M-building, 1 st floor) <i>Interprefy online platform</i>

Note: Should the debate on an item be completed earlier than expected, the Board would immediately proceed with the next item on the schedule. Should the consideration of an item take longer than expected, the Board would take up the following agenda items in the following Plenary meeting(s) and/or days.

Matters for inclusion in the *Journal* should be sent as far in advance as possible to the *Journal Editor*, email: pmo@unido.org.

For documentation related to the agenda items, please consult IDB.51/1/Add.1/Rev.1

¹ The schedule of meetings and the order of agenda items reflects the tentative schedule of work, as considered by the Enlarged Bureau on Thursday, 8 June 2023, in addition to proposed updates to be considered by the Board at its 1st plenary meeting.

FORECAST OF MEETINGS

TUESDAY, 4 July 2023

9 a.m. – 12 noon	3rd plenary meeting	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
	Item 6: Medium-term programme framework, 2022–2025	
	Item 7: UNIDO and the 2030 Agenda for Sustainable Development	
	Item 8: United Nations development system reform	
12 noon	<i>Informal consultations (2nd meeting)</i>	M-3 (M-building, 1 st floor) <i>Interprefy online platform</i>
3–6 p.m.	4th plenary meeting	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
	Item 4: Report of the Programme and Budget Committee, including sub-items (a) to (j)	
	Item 9: Third Industrial Development Decade for Africa (IDDA III)	
	Item 10: Climate neutral industry and circular economy, including sub-items (a) and (b)	
6 p.m.	<i>Informal consultations (3rd meeting)</i>	M-3 (M-building, 1 st floor) <i>Interprefy online platform</i>

FORECAST OF MEETINGS

WEDNESDAY, 5 July 2023

9 a.m. – 12 noon	5th plenary meeting	M-Plenary <i>(M-building, 1st floor)</i> <i>Interprefy online platform</i>
	Item 11: Inclusive and sustainable development in middle-income countries	
	Item 12: Activities of the Joint Inspection Unit	
	Item 13: UNIDO Independent Oversight Advisory Committee	
12 noon	<i>Informal consultations (4th meeting, if required)</i>	M-3 <i>(M-building, 1st floor)</i> <i>Interprefy online platform</i>
3–6 p.m.	6th plenary meeting	M-Plenary <i>(M-building, 1st floor)</i> <i>Interprefy online platform</i>
	Item 14: Evaluation and internal oversight activities	
	Item 15: Personnel matters	
6.30 p.m.	Cultural event <i>(Further information is provided below)</i>	VIC Restaurant

FORECAST OF MEETINGS

THURSDAY, 6 July 2023

9 a.m. – 12 noon	7th plenary meeting	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
	Item 16: Matters related to intergovernmental, non-governmental, governmental and other organizations	
	Item 17: Preparations for the twentieth session of the General Conference	
12 noon	<i>Informal consultations (5th meeting, if required)</i>	M-3 (M-building, 1 st floor) <i>Interprefy online platform</i>
3–6 p.m.	8th plenary meeting	M-Plenary (M-building, 1 st floor) <i>Interprefy online platform</i>
	Item 18: Provisional agenda and date of the fifty-second session Adoption of decisions	
	Item 19: Adoption of the report Closure of the session	

INVITATION



UNITED NATIONS
INDUSTRIAL DEVELOPMENT ORGANIZATION



**Fifty-first session of the Industrial Development Board
Cultural event hosted by the Director General and UNIDO Member States**

5 July 2023

The Director General of the
United Nations Industrial Development Organization
Mr. Gerd Müller
has the honour to invite

**REPRESENTATIVES OF UNIDO MEMBER STATES
AND
OTHER PARTICIPANTS OF THE FIFTY-FIRST SESSION OF THE BOARD**

to a Cultural Event
on Wednesday, 5 July 2023 from, 6:30 to 8 p.m. (CEST)
Mozart Room, VIC Restaurant, Vienna International Centre

R.S.V.P.
m.toure-kruss@unido.org

In keeping with the “UNIDO goes paperless” initiative, delegations are informed that the Secretariat no longer prints individual invitations for delegations to reduce paper use and minimize environmental impact.

ANNOUNCEMENTS

Format of the session

The fifty-first session of the Industrial Development Board will take place in a hybrid format involving both in-person and virtual participation.

In-person participation: To access the venue, registered participants in possession of a **VIC grounds pass** will be able to access the venue. All other participants are invited to collect their personalized conference badge from the Security Pass Office at Gate 1.

Virtual participants²: The Interprefy log-in link will be circulated to participants registered for virtual attendance. When accessing the platform, please enter your name in the following format: **[COUNTRY/ORGANIZATION] LAST NAME, first name**.

Cultural event

A cultural event will be organized on the margins of the forthcoming fifty-first session of the Industrial Development Board. The aim of the cultural event is to celebrate the power of diversity of UNIDO Member States and to showcase the importance of culture and its influence on solutions for the global challenges faced by the world today.

Member States will be contributing to the event with cultural performances, food and beverages reflecting the diversity of cultures across regions.

The cultural event will take place on Wednesday, 5 July 2023 from 6.30 to 8 p.m. (CEST) at the VIC Restaurant, Vienna International Centre (VIC).

Statements

Interventions at the Industrial Development Board should be item-oriented. Statements can be delivered either in person, or virtually on the Interprefy online platform, or via pre-recorded video messages.³

Written copies of statements

Statements submitted to the Secretariat of the Policymaking Organs will be published on the UNIDO Extranet for Permanent Missions unless a clear instruction is given by the submitting delegation that they should not be made available (www.unido.org/extranet).

Pre-recorded video statements

When enrolling in the list of speakers, delegations wishing to submit pre-recorded video statements are requested to notify the Secretariat via email to: Listofspeakers@unido.org. To allow sufficient time to verify the quality of the audio and video, pre-recorded video statements together with their scripts should be submitted to Listofspeakers@unido.org by Wednesday, 28 June 2023.

Internet access at venue

Delegates attending in person can connect to the Internet throughout the Vienna International Centre by using the wireless connection named “WLAN-GUEST”, which is available in both the conference rooms and throughout the M-building.

Industrial Development Board coverage on the Internet

All official Industrial Development Board pre-session documents have been published on the UNIDO website (<https://www.unido.org/idb/51>).

The Vienna International Centre Online Services will also allow participants convenient access to documentation and information regarding facilities and services available in the VIC. The application can be

² Additional details on how to access the Interprefy online platform are included in the modalities document which is available at the following link: [Interprefy User Guide for REMOTE delegates - English_IDB.48.pdf \(unido.org\)](#)

³ Technical requirements for pre-recorded video statements are included in the modalities document which is available at the following link: [Guidelines - Video Statement at PMO Sessions-Final_REV.20210421.pdf \(unido.org\)](#)

accessed from participants' mobile devices, such as smart phones and tablet PCs, through the following address: <http://myconference.unov.org> and by using the below QR code:



Offices and telephone numbers

	<i>Room No.</i>	<i>Extension</i>
President of the Industrial Development Board	M0116	-
Director General	M0127	3003
Assistants to the Director General	M0126	3003/ 3797
Managing Directors		
Directorate of Technical Cooperation and Sustainable Industrial Development (TCS)	D1202	5177
Directorate of Corporate Services and Operations (COR)	D1601	3075
Directorate of Global Partnerships and External Relations (GLO)	D1902	4830
Directorate of SDG Innovation and Economic Transformation (IET)	D1501	3661
Meeting Room	M0114	
Secretariat of the Policymaking Organs		
Secretary	M0122	5232
Policymaking Organs Secretariat	M0112	5232
Policymaking Organs Secretariat (Informal consultations)	M0110	3060
Policymaking Organs Secretariat (Protocol)	M0112	3006
Policymaking Organs Secretariat (Plenary)	M0119	3685/3429
Documents and Registration	M-Plenary	

INFORMATION FOR PARTICIPANTS

Journal

1. During the session, the *Journal* appears early every morning. It gives such information as the schedule of meetings for the day, a brief summary of the plenary meetings held on the previous day, a forecast of meetings for the following day and various announcements.

2. The *Journal* will also appear on the UNIDO website on the eve of each day of the session (<https://www.unido.org/idb/51>).

Registration

3. The fifty-first session of the Industrial Development Board will take place as a hybrid meeting, involving both in-person and virtual participation.

4. Member States have been requested to notify the Director General of the composition of their delegations in the form of a note verbale, issued by either the Permanent Mission or the Ministry of Foreign Affairs, to be submitted by email to pmo-registration@unido.org. United Nations entities, specialized agencies and related organizations, and IGOs and NGOs have been asked to submit an official letter to the Secretariat via email to pmo-registration@unido.org. The note verbale/official letter should indicate the names, functional titles, email addresses and modality of participation (in-person attendance and/or virtual participation) of all members of the delegation.

5. All participants are required to register for the fifty-first session of the IDB using the online platform INDICO, which can be accessed via the following link: <https://indico.un.org/e/UNIDO-IDB.51>. Participants who do not have an INDICO profile are requested to create one and to then complete the registration for IDB.51. A copy of the above-mentioned note verbale/official letter shall be uploaded by all participants to the INDICO registration page.

6. Only those delegates who have been registered following the process described above will be eligible to receive a personalized meeting access badge. All registered participants, be they participating in person or virtually, will be included in the list of participants.

In-person participation

7. Each registered Government delegation of Member States (i.e. members of the Board and non-members of the Board) as well as delegations of other entities will be assigned four seats, i.e. two seats at the table and two alternate seats behind the table.

VIC conference access cards

8. Registered participants in possession of a VIC grounds pass will be able to access the venue of the session. All other participants are invited to collect their personalized conference badge from the Security Pass Office at Gate 1. The registration desk will be open on Friday, 30 June 2023, from 12 noon to 4 p.m., from Monday, 3 to Wednesday, 5 July 2023, from 8 a.m. to 4 p.m., as well as on Thursday, 6 July 2023, from 8 a.m. until the end of the session or 4 p.m., whichever is earlier.

Virtual attendance

9. In addition to attending in person, all Member States of UNIDO, as well as United Nations entities, specialized agencies and related organizations, and IGOs and NGOs may also attend virtually via the Interprefy online platform.

10. When accessing Interprefy with the registered email address on 3, 4, 5 and 6 July 2023, the system will automatically send an email to the delegate's email address with a unique code to access the meeting virtually. All participants are therefore requested to indicate their individual email address when registering through INDICO and to ensure access to this email account when logging on to the platform.

11. When joining the session on Interprefy, participants are asked to indicate their name using the following format:

[COUNTRY/ORGANIZATION] LAST NAME, First name

Prepared statements

12. To facilitate the work of the interpreters, speakers are requested to submit in advance, and as early as possible, a copy of their statements to the Secretariat staff in the plenary, or send it as an electronic copy to Listofspeakers@unido.org and unov.conference@un.org.

13. Submitted statements will be published on the UNIDO Extranet for Permanent Missions, unless there is a clear indication that they should not be made available (www.unido.org/extranet).

Simultaneous interpretation

14. Speeches made in any of the official languages (Arabic, Chinese, English, French, Russian and Spanish) will be interpreted into the other official languages.

15. A participant may make a speech in a language other than the official languages. In this case, however, the speaker must provide for interpretation

into one of the official languages. Interpretation into the other official languages will then be provided by the session's official interpreters.

Documents distribution

16. The official pre-session documents are available in Arabic, Chinese, English, French, Russian and Spanish. Pre-session documents are published on the UNIDO website (<https://www.unido.org/idb/51>) and on the Organization's Extranet for Permanent Missions (www.unido.org/extranet). To reduce expenditure and minimize the environmental impact of printing, pre-session documents will only be distributed electronically (document IDB.41/5/Add.1-PBC.29.5/Add.1, para. 12 refers). Conference room papers are available on the UNIDO Extranet for Permanent Missions (www.unido.org/extranet).

17. Distribution of documents other than legislative documents must be cleared by the Secretary of the Policymaking Organs (room M0112).

Medical services

18. For emergencies, call extension 22222. It should be noted that the Joint Medical Service is not equipped to handle general medical consultations for participants, such as those required for prescriptions. Emergency medical attention is available in the clinics operated by the Service on the seventh floor of building F (telephone number 2600, extensions 22223 and 22224). The clinics are open on weekdays from 8.30 a.m. to 12 noon and from 2 to 4.30 p.m. (Thursdays until 3 p.m.). For emergencies, the clinics are open anytime during regular office hours (at other times, please apply to the Security Duty Room (F0E21, number 26060, extension 99 or 3903).

19. A pharmacy is located next to the clinics (room F0715) and is open on weekdays from 10 a.m. to 5 p.m.

Security

20. Please do not leave any personal items, such as luggage, bags or briefcases unattended. Suspicious objects should be reported to security immediately.

21. The Lost and Found Office is operated by the United Nations Security and Safety Section at the Security Duty Room situated opposite the entrance to the Cafeteria, in room F0E18 (telephone number 26060, extension 3903 or 3904).

22. The emergency security telephone extension is 99. From mobile phones please dial +43 1 260 60/99.

Parking facilities

23. Registered cars of Permanent Missions will be able to park as usual.

Bank

24. An Austrian bank with multilingual staff offers full banking services at the VIC. Bank services are provided by the Bank Austria on the first floor of building C.

25. The bank is open Monday, Tuesday, Wednesday and Friday from 9 a.m. to 3 p.m. and Thursday from 9 a.m. to 5.30 p.m.

26. International ATM machines are available on the first floor of building C (C0113) and on the ground floor of building D (D0E71). Some banking services are also provided from 8 a.m. to 5 p.m. by the post office on the first floor of building C.

Postal services

27. A post office, on the first floor of building C, provides all regular postal services, express mail service and banking services, Monday through Friday from 8 a.m. to 6 p.m. Other services include express money transfers with Ria, sale of prepaid telephone cards useable at public telephone booths and some hotel room telephones, packing material (boxes and envelopes), souvenirs from the United Nations Postal Administration and lottery tickets.

28. Telephone cards may be purchased at post offices and tobacco shops (*Tabak-Traffik*) throughout Vienna.

Use of cellular telephones and laptops

29. Delegates are invited to keep their cellular telephones switched off inside conference rooms, as they cause radio frequency interferences in the sound system, adversely affecting the quality of interpretation and the recordings of proceedings. The use of laptops in conference rooms may cause similar problems.

Travel arrangements

30. The Secretariat does not make travel arrangements, nor does it cover expenses associated with travel. All members of delegations and other participants will be responsible for their own travel expenses and arrangements.

Welcome, transportation and reservation of hotel rooms and visas

31. The Secretariat regrets that it is not in a position to assist delegations in making hotel reservations or visa arrangements. Furthermore, delegations will not be greeted at the airport upon arrival and should arrange for their own transportation to Vienna. It is suggested that delegations take the necessary action through their diplomatic missions.

The diagram shows a large conference room with a long table and chairs. The table is divided into sections for different countries, with labels: BANGLADESH, BANGLADESH, BELARUS, BELARUS, BRAZIL, BRAZIL, CHINA, CHINA, COSTA RICA, COSTA RICA, CYPRUS, and CYPRUS. The chairs are arranged in rows on both sides of the table.

A worksheet for practicing the number 10. It features two rows of ten headphones each, and two rows of six empty boxes each, for writing the number 10.

Egypt
Egypt
Finland
Finland
Finland
Germany
Germany
Ghana
Ghana
Hungary
Hungary
India
India